COUNCIL OF THE DISTRICT OF COLUMBIA

NOTICE

D.C. LAW 6-139

"Youth Residential Facilities Licensure Act of 1986".

Pursuant to Section 412 of the District of Columbia Self-Government and Governmental Reorganization Act, P. L. 93-198, "the Act", the Council of the District of Columbia adopted Bill No. 6-224 on first and second readings, May 27, 1986 and June 10, 1986, respectively. Following the signature of the Mayor on June 13, 1986, this legislation was assigned Act No. 6-177, published in the June 27, 1986, edition of the <u>D.C. Register</u>, (Vol. 33 page 3804) and transmitted to Congress on June 18, 1986 for a 30-day review, in accordance with Section 602 (c)(1) of the Act.

The Council of the District of Columbia hereby gives notice that the 30-day Congressional Review Period has expired, and therefore, cites this enactment as D.C. Law 6-139, effective August 13, 1986.

DAVID A. CLARKE Chairman of the Council

Dates Counted During the 30-day Congressional Review Period:

June 18,19,20,23,24,25,26,27

July 14,15,16,17,18,21,22,23,24,25,28,29,30,31

August 1,4,5,6,7,8,11,12

DATE AUG 1 3 1986

AN ACT

D.C. ACT 6 - 177

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

JUN 1 3 1986

Codification, new chapter 8 of title 3

To license and provide comprehensive standards for youth residential facilities, and to require intensive monitoring of children placed outside the District or in therapeutic care.

BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA,
That this act may be cited as the "Youth Residential
Facilities Licensure Act of 1986".

Sec. 2. Definitions.

For the purposes of this act, the term:

- (1) "Child" means any individual who is:
 - (A) Under 18 years of age;
- (B) 18 to 20 years of age and subject to a consent decree or dispositional order entered pursuant to D.C. Code, sec. 16-2301 et seq.; or
- (C) 18 to 21 years of age and has an individualized education program pursuant to the Education of the Handicapped Act, approved April 13, 1970 (84 Stat. 175; 20 U.S.C. 1401 et seq.).
 - (2) "Continuing care" means ongoing supervision

New, D.C. Code, 3-801 (1987 supp. and care designed to nurture a resident's growth and development, meet basic health needs, and monitor applicable school or work attendance.

- (3) "Court" means the Superior Court of the District of Columbia.
 - (4) "District" means the District of Columbia.
- (5) "Emergency care" means temporary supervision and care, usually not exceeding 90 days and provided as the result of an individual or family crisis, that includes monitoring of applicable school or work attendance and an assessment of a resident's physical, psychosocial, and educational needs.
 - (6) "Facility" means a youth residential facility.
- (7) "Resident" means a District child residing in a youth residential facility.
- (8) "Therapeutic care" means an intensive, professionally supervised program of education and treatment designed to meet a resident's physical, psychosocial, and educational needs as identified in an individualized treatment plan and, if applicable, an individualized education program.
- (9)(A) "Youth residential facility" means a residential placement providing adult supervision and care for 1 or more children who are not related by blood, marriage, guardianship, or adoption (including both final

and nonfinal adoptive placements) to any of the facility's adult caregivers and who were found to be in need of a specialized living arrangement as the result of:

- (i) A detention or shelter care hearing
 held pursuant to D.C. Code, sec. 16-2312;
- (ii) A dispositional hearing held pursuant to D.C. Code, sec. 16-2317;
- (iii) Family crisis, homelessness, runaway status, or other circumstances creating a need for out-of-home supervision and care; or
- (iv) A mental or physical handicap that requires, in accordance with the Education of the Handicapped Act, approved April 13, 1970 (84 Stat. 175; 20 U.S.C. 1401 et seq.), more services than can be provided by nonresidential programs.
- (B) The term "youth residential facility" shall include, but not necessarily be limited to, foster homes, youth shelters, runaway shelters, emergency care facilities, youth group homes, supervised apartments, and residential treatment centers; it shall not include informal substitute care provided by friends or neighbors or those facilities licensed under the Health-Care and Community Residence Facility, Hospice and Home Care Licensure Act of 1983, effective February 24, 1984 (D.C. Law 5-48; D.C. Code, sec. 32-1301 et seg.).

Sec. 3. License requirements.

New, D.C. Code, sec. 3-802 (1987 supp.)

- (a) Except as provided in subsections (b) and (c) of this section, it shall be unlawful to operate a facility in the District, whether public or private, for profit or not for profit, without being licensed by the Mayor. Each facility shall be licensed by both its type and the level(s) of care provided.
- (b) Facilities that, before the effective date of this act, were not or would not have been subject to District licensure may operate without a license until 6 months after the issuance of applicable rules under section 4.
- (c) The continued operation of a facility pending action by the Mayor on an application for licensure renewal or initial licensure under subsection (b) of this section shall not be deemed unlawful if a completed application was timely filed but, through no fault of the facility's administrator or adult caregiver(s), the Mayor has failed to act on the application before the expiration of the facility's current license or, under subsection (b) of this section, its authorized period of operation. A facility operating under this subsection shall comply with all other provisions of this act and rules issued pursuant to this act.
- (d) Application forms shall include copies of all certificates of approval, authority, occupancy, or need that

are required as a precondition to lawful operation in the District.

- (e) A license shall be valid only for the person(s), address, type of facility, and level(s) of care stated on the license.
- (f) A licensee shall, whenever possible, give the Mayor at least 60 days' advance written notice before transferring ownership of a facility, including, in the case of a corporate licensee, any transfer of the legal or beneficial ownership of 10% or more of the stock of the corporation. Upon notification, the Mayor may conduct an investigation or require reinspection to ensure that the facility will remain in compliance with this act, the rules issued pursuant to this act, and all other applicable laws.
- (g) Unless sooner terminated or renewed, a license required by this act shall expire 1 year from the date it was issued or last renewed.
- (h) A facility shall promptly honor all requests by District government officials, residents, and members of the public to inspect its license.

Sec. 4. Rules.

New, D.C. Code, sec. 3-803 (1987 supp.)

(a) The Mayor shall, no later than 12 months after the effective date of this act and pursuant to title I of the District of Columbia Administrative Procedure Act, approved October 21, 1968 (82 Stat. 1203; D.C. Code, sec. 1-1501 et

- seq.), issue all rules necessary to carry out the purposes
 of this act. These rules may categorize and define the
 various types of facilities, may establish licensure fees,
 and shall at a minimum include:
- (1) Procedures governing the issuance, renewal, conversion, suspension, and revocation of licenses, the orderly transfer and discharge of residents, the receipt and investigation of complaints or allegations of abuse, the issuance of variances, and appeals from licensure-related decisions;
- (2) A statement of residents' rights and responsibilities for each type of facility;
- (3) Standards for continuing care, emergency care, therapeutic care, and aftercare; and
- (4) Standards for each type of facility, including (when applicable), but not necessarily limited to:
- (A) Programmatic standards with respect to educational, rehabilitative, and mental health services, recreational activities, parental and family involvement, the use of discipline and restraint, and the prevention of abuse;
- (B) Personnel and staffing standards with respect to the ratio of staff to residents, caregiver qualifications, and ongoing staff and volunteer training;
 - (C) Personal care standards with respect to

resident nutrition, hygiene, and emergency and routine health care;

- (D) Confidentiality and privacy standards with respect to a resident's person, property, living quarters, case records, and subjection to searches for contraband;
- (E) Safety and sanitation standards with respect to all parts of the facility and grounds, fire protection and prevention, first aid, and the facility's electrical, heating, cooling, ventilation, and water systems;
- (F) Environmental, structural, and architectural standards; and
- (G) Administrative standards with respect to resident admissions and discharges, operating procedures, fiscal management, complaint investigation and review, quality assurance, recordkeeping, and reporting.
- (b) The standards adopted under subsection (a)(4)(A) of this section shall reflect a strong presumption that parental and family contact is in a resident's best interest and that active parental and family involvement is essential to a resident's care.
- (c) The Mayor shall ensure that, no later than 6 months after the issuance of rules under subsection (a) of this section, all facilities shall be licensed in accordance with

those rules.

- (d) No later than 30 days after the effective date of this act, the Mayor shall appoint an advisory task force composed of social service, mental health, and education professionals, child welfare advocates, facility providers, community representatives, and representatives from relevant District government agencies. Within a time frame established by the Mayor, this task force shall formulate and present to the Mayor detailed, proposed standards for the rules required by subsection (a)(2) through (4) of this section. The Mayor shall give substantial weight to the task force's recommendations and shall, on a regular basis before publication of proposed rules, maintain a formal, structured dialogue with task force representatives while reviewing and acting on those recommendations.
- (e)(1) The Mayor may, upon a showing of extreme hardship and manifest public need and if not inconsistent with other provisions of this act or deleterious to resident health, safety, or welfare, grant variances to private facilities with respect to the standards established under subsection (a)(3) and (4) of this section. The Mayor shall maintain a public record listing all variances granted under this subsection and containing a complete written explanation of the basis for each variance.
 - (2) The Mayor shall not issue variances to

facilities owned or operated by the District government.

Sec. 5. Governing boards and advisory committees.

New, D.C. Code, sec. 3-804 (1987 supp.)

- (a) Each facility except a foster home shall have a governing board or local advisory committee that includes 1 or more representatives of the neighborhood where the facility is located. If a licensee operates more than 1 facility in the District, a single governing board or advisory committee may serve all of the licensee's facilities so long as it includes at least 1 representative of each neighborhood in which the licensee operates a facility.
 - (b) The governing board or advisory committee shall:
- (1) Meet with the facility administrator at the facility at least quarterly to review programs, policies, citizen complaints, and police contacts;
- (2) Inform the Mayor in writing of any situation that a majority of the board or committee believes warrants correction and that the facility has failed to correct within a reasonable period of time after being notified by the board or committee; and
- (3) Report annually to the Mayor on the number of admissions, the number, outcome, and length of stay of planned and unplanned discharges, staff turnover rate and efforts to reduce it, and program effectiveness in meeting the needs of residents.

Sec. 6. Inspections.

New, D.C. Code, sec. 3-805 (1987 supp.)

- (a)(1) To ensure that each new facility will be in compliance with this act, the rules issued pursuant to this act, and all other applicable laws, the Mayor shall conduct an on-site inspection before a facility's initial licensure. Instead of issuing a full-year license to a new facility or licensee, the Mayor may issue a provisional license under section 8(b) pending satisfactory completion of additional, follow-up inspections. After initial licensure, the Mayor shall conduct at least 1 on-site inspection before each licensure renewal.
- all facilities caring for District children outside the District to ensure that each of these facilities is in substantial compliance with this act, the rules issued pursuant to this act, and all other applicable laws. One year after the issuance of rules under section 4, the Mayor shall report to the Council on the cost and efficacy of implementing this paragraph and on the extent to which facilities caring for District children outside the District are required by their respective jurisdictions to meet licensure standards comparable to those adopted under section 4. Within 45 days after receiving the Mayor's report, the Council shall determine whether this paragraph should be amended to authorize the Mayor to accept licensure

by other jurisdictions in lieu of conducting annual inspections.

- (b) The Mayor may at any reasonable hour enter a facility for the purpose of conducting an announced or unannounced inspection to check for compliance with this act, a rule issued pursuant to this act, or any other District or locally enforceable federal law. When conducting an inspection, especially of a foster home, the Mayor shall respect the homelike atmosphere of the facility and the reasonable privacy interests of its residents and adult caregivers.
- (c) Any District government employee who, while visiting a facility for the purpose of casework or monitoring, observes a condition that he or she believes is in violation of this act, a rule issued pursuant to this act, or any other District or federal law shall, no later than 7 days after making the observation and if not previously reported, report this suspected violation to the Department of Consumer and Regulatory Affairs ("DCRA").
- (d) The Mayor shall make all licensure and inspection reports available to the public upon request and shall notify all child-placing agencies in the District whenever a facility's license is suspended, revoked, converted to a provisional or restricted license, or not renewed.
 - Sec. 7. Monitoring of residents placed outside the

New, D.C. Code, sec 3-806 (1987 supp.) District or in therapeutic care.

- (a)(1) The Mayor and the Board of Education shall ensure that every resident receiving therapeutic care has an up-to-date, individualized treatment plan ("ITP") composed of coordinated therapeutic, educational, and residential components. Each ITP shall be jointly formulated and approved by the Department of Human Services ("DHS") and the District of Columbia Public Schools ("DCPS") no later than 30 days after a child is determined to be in need of therapeutic care. As required by the Education of the Handicapped Act, approved April 13, 1970 (84 Stat. 175; 20 U.S.C. 1401 et seq.), a handicapped resident receiving therapeutic care and in need of special education shall also have a current individualized education program ("IEP").
- (2) DHS and DCPS shall update each resident's ITP no less than once a year. Copies of each resident's current ITP and, if applicable, IEP shall be on file with both DHS and DCPS.
- (b)(1) The Mayor and the Board of Education shall establish a youth residential monitoring committee ("monitoring committee") that includes at a minimum representatives from DHS and DCPS. Each facility providing therapeutic care to a District child, whether located inside or outside the District, shall submit to the monitoring committee quarterly reports on that child's progress in

meeting his or her treatment and educational goals. With the exception of foster homes, each facility providing emergency or continuing care to a District child outside the District shall submit to the monitoring committee quarterly reports on that child's physical, emotional, and educational development.

- (2) Quarterly reports submitted under paragraph (1) of this subsection shall be on forms jointly developed by DHS and DCPS and shall be made available at all judicial and administrative reviews of a child's placement.
- (c) The monitoring committee shall meet at least 4 times a year with the caseworker of each District child placed outside the District or in therapeutic care to review that child's quarterly reports and, if the child is expected to be discharged in the near future, to determine whether an aftercare plan has been prepared pursuant to subsection (f) of this section. If the committee finds that a child's current placement is inadequate, that a child's ITP or IEP needs revision, or that a required aftercare plan is lacking, it shall within 15 days report its findings and recommendations to the Director of DHS and the Superintendent of Schools. DHS and DCPS shall adopt or reject these recommendations within 15 days after their receipt.
 - (d)(1) The monitoring committee shall at least once a

year conduct an on-site assessment of each District child placed outside the District or in therapeutic care to determine:

- (A) The adequacy of the child's placement or the extent of the facility's compliance with the child's ITP or IEP;
- (B) Whether the child's ITP, IEP, or level of care needs revision;
- (C) Whether the child can receive equivalent care closer to home or in a less restrictive placement; and
- (D) Whether appropriate aftercare preparations have been made if the child is due to be discharged within 30 days.
- assessment, the monitoring committee shall file a written report of its findings and recommendations with the Director of DHS and the Superintendent of Schools. If while conducting an assessment the committee observes 1 or more conditions that it believes are in violation of this act, a rule issued pursuant to this act, or any other District or federal law, it shall report these suspected violations to DCRA pursuant to section 6(c).
- (3) If the monitoring committee determines that a facility is not adequately meeting a child's needs or is not in compliance with a child's ITP or IEP, or if DCRA

determines that a facility located outside the District is not in substantial compliance with District licensure standards, that facility shall be promptly notified of the necessary corrective actions. If the committee or DCRA is not satisfied that appropriate actions are being taken, it shall recommend to the Director of DHS and the Superintendent of Schools that the child be transferred to an appropriate alternative placement.

- (e) The caseworker of each District child placed outside the District or in therapeutic care shall visit that child at least once a year. In meeting this requirement, the caseworker may accompany the monitoring committee when it conducts its on-site assessment under subsection (d) of this section.
- (f)(1) The Mayor and the Board of Education shall ensure that, before a District child placed outside the District or in therapeutic care is brought home, he or she has a comprehensive aftercare plan composed of in-home supportive services and, if necessary, transitional living arrangements. Each child's aftercare plan shall be jointly formulated and approved by DHS and DCPS no later than 30 days before the child leaves a facility.
- (2) The monitoring committee shall meet personally with each child's aftercare worker at least twice in the 6 months following a child's release into aftercare to review

the continued adequacy of, and the extent of compliance with, the child's aftercare plan. If the committee finds that a child's aftercare plan needs revision or is not being carried out, it shall within 15 days report its findings and recommendations to the Director of DHS and the Superintendent of Schools. DHS and DCPS shall adopt or reject these recommendations within 15 days after their receipt.

- (g) The Mayor and the Board of Education shall report annually to the Council on:
- (1) The total number of residents in therapeutic care, the total number of residents located outside the District, the facilities in which they are placed, the annual cost of these facilities, and the number of residents who have ITPs, IEPs, or aftercare plans;
- (2) The number of new residents in therapeutic care, the number of new residents placed outside the District, and the number, outcome, and length of stay of planned and unplanned discharges;
- (3) A summary of individual facility effectiveness in meeting the needs of residents in therapeutic care; and
- (4) A list of those facilities located outside the District that have been found not to be in substantial compliance with District licensure standards.
 - (h) Once rules have been issued under subsection (i) of

this section, no District child shall reside in a facility located outside the District for more than 60 days if that facility has never been visited by the monitoring committee, the child's caseworker, or representatives from DCRA.

- (i) No later than 12 months after the effective date of this act, the Mayor and the Board of Education shall each issue rules, pursuant to title I of the District of Columbia Administrative Procedure Act, approved October 21, 1968 (82 Stat. 1203; D.C. Code, sec. 1-1501 et seq.), and consistent with the Education of the Handicapped Act, approved April 13, 1970 (84 Stat. 175; 20 U.S.C. 1401 et seq.), to carry out the purposes of this section.
 - Sec. 8. Provisional and restricted licensure.
- (a) As an alternative to denial, nonrenewal, suspension, or revocation of a license, whenever a facility has numerous deficiencies or a serious single deficiency with respect to the standards established under section 4(a)(2) through (4), the Mayor may:
- (1) Issue a provisional license if the facility is taking appropriate corrective actions in accordance with a mutually agreed-upon timetable; or
- (2) Issue a restricted license that prohibits the facility from accepting new residents or providing certain specified services that it would otherwise be authorized to provide, if appropriate corrective actions are not

New, D.C. Code, sec. 3-807 (1987 supp.) forthcoming.

- (b) As provided in section 6(a), provisional licenses may be issued to new facilities or licensees in order to afford the Mayor sufficient time and evidence to evaluate whether a new facility or licensee is capable of complying with this act, the rules issued pursuant to this act, and other applicable laws.
- (c) Provisional licenses may be granted for a period not to exceed 90 days and may be renewed no more than once.
 - Sec. 9. Enforcement and penalties.

New, D.C. Code, sec. ad 3-808 (1987 supp.)

(a)(1) The Mayor may, before holding a hearing, suspend the license of a facility or convert its license to a provisional or restricted license if he or she determines that existing deficiencies constitute an immediate or serious and continuing danger to the health, safety, or welfare of its residents. The Mayor shall immediately give the facility written notice of the suspension or conversion, including a statement of the grounds for the action and notification that the facility has 7 days (excluding Saturdays, Sundays, and legal holidays) from the day notice is received to request an expedited, preliminary review hearing. If the facility fails to communicate, either orally or in writing, a timely request for a preliminary review hearing, the order of suspension or conversion shall remain in effect until terminated by the Mayor or an

unexpedited hearing is held pursuant to procedures adopted under section 4(a)(1).

- (2) Within 3 days (excluding Saturdays, Sundays, and legal holidays) after receiving a timely request for a preliminary review hearing, the Mayor shall hold a hearing to review the reasonableness of the suspension or conversion order. At this hearing, the Mayor shall have the burden of establishing a prima facie case of immediate or serious and continuing endangerment. The suspension or conversion order shall be either affirmed or vacated at the hearing.
- (3) In the event an order is affirmed, it shall, unless extended, remain in effect for no longer than 30 days, during which time a final hearing shall be scheduled to consider the appropriateness of revocation or continuing restrictions on licensure. Before expiration of a suspension or conversion order, an extension may be granted for a period not to exceed an additional 30 days upon agreement of all the parties or for good cause shown.
- (b)(1) Civil fines, penalties, and related costs may be imposed against a public or private facility for the violation of any provision of this act or rule issued pursuant to this act. Whether or not criminally prosecutable, a violation shall be considered an "infraction" under the Department of Consumer and Regulatory Affairs Civil Infractions Act of 1985, effective October 5,

- 1985 (D.C. Law 6-42; D.C. Code, sec. 6-2701 et seg.)("DCRA Civil Infractions Act"). Except as provided in paragraphs (2) and (3) of this subsection, the procedures for adjudication and enforcement and the applicable fines, penalties, and costs shall be those established by or pursuant to titles I through III of the DCRA Civil Infractions Act. Governmental immunity shall not be a defense to any civil fine, penalty, or cost imposed.
- (2) Civil fines, penalties, and related costs imposed against a facility shall not come out of funds needed to provide quality care and services to residents. To monitor compliance with this paragraph, the Mayor shall conduct an audit at least annually of every facility against which civil fines, penalties, or costs have been imposed. Civil fines, penalties, and costs imposed against any facility owned or operated by the District government shall be paid into a special account to be used for the personal needs of residents.
- (3) Notwithstanding the availability of other means of enforcement, the Mayor may directly deduct the amount of civil fines, penalties, and related costs imposed against a facility from amounts otherwise payable by the District to the licensee or administrator of that facility.
- (c) Notwithstanding the availability of any other remedy, the Corporation Counsel, a resident, or any person

acting on or in behalf of a resident may maintain an action in court to enjoin a facility from violating the terms of its license, any provision of this act, or any rule issued pursuant to this act.

- (d)(1) Notwithstanding the availability of any other remedy, a resident, any person acting on or in behalf of a resident, or the licensee or administrator of a facility may bring an action in court for mandamus to order the Mayor, a District government agency, or the youth residential monitoring committee to comply with this act, a rule issued pursuant to this act, or any other District law relevant to the operation of the facility or the care of its residents.
- (2) Any person bringing an action under paragraph (1) of this subsection shall give the named defendant(s) at least 5 days' advance notice (excluding Saturdays, Sundays, and legal holidays) before the action is filed in court.
- (e) Any District government employee required to make a report under section 6(c) who willfully fails to do so shall be subject to disciplinary and other remedial action in accordance with District law.
- (f) Any person who willfully discloses, receives, uses, or permits the use of confidential information about a resident in violation of the standards established pursuant to section 4(a)(4)(D) shall be guilty of a misdemeanor and, upon conviction, subject to a fine not exceeding \$5,000.

- (g) Any person who willfully operates an unlicensed facility in violation of this act, and any licensee who willfully operates a facility in violation of the terms of its license or who willfully impedes a District government employee in the performance of his or her authorized duties under this act or a rule issued pursuant to this act, shall be guilty of a misdemeanor and, upon conviction, subject to a fine not exceeding \$1,000 per day of violation, imprisonment for not more than 90 days, or both.
- (h) Criminal prosecutions brought under subsection (f) or (g) of this section shall be in the Superior Court of the District of Columbia by information signed by the Corporation Counsel.

Sec. 10. Repealer.

The Regulations for the establishment and government of Day Nurseries in the District of Columbia and for other purposes, approved January 4, 1924 (Commissioners' Order No. 273963; 22 DCMR 605 et seq., 699) (previously codified in chapter D-6 of the District of Columbia Health Regulations), are repealed upon the issuance of rules by the Mayor under section 4.

Sec. 11. Effective date.

This act shall take effect after a 30-day period of Congressional review following approval by the Mayor (or in the event of a veto by the Mayor, action by the Council of

the District of Columbia to override the veto), as provided in section 602(c)(1) of the District of Columbia Self-Government and Governmental Reorganization Act, approved December 24, 1973 (87 Stat. 813; D.C. Code, sec. 1-233(c)(1)).

Chairman

Council of the District of Columbia

District of Columbia

APPROVED: June 13, 1986



COUNCIL OF THE DISTRICT OF COLUMBIA Council Period Six — Second Session

RECORD OF OFFICIAL COUNCIL VOTE

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CRAWFORD JARVIS KANE Litem or ACTION VOICE Recorded	N & DAVIDATION OF THE PROPERTY	etary to sent Coarter	o the calenda	Counc	ROLARK SCHWARTZ SHACKLETON ote A.B. — A CERTIFICA	TION F		RD	Ę	esent, not voting Date				
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CRAWFORD JARVIS KANE Litem or ACTION VOICE Recorded	N & DAVIDATION OF THE PROPERTY	etary to sent Coarter	o the calenda	Counc	ROLARK SCHWARTZ SHACKLETON ote A.B. — A CERTIFICA	TION F		RD	Ę	esent, not voting Date	JAYE	J		A.B.
CRAWFORD JARVIS KANE Litem or ACTION VOICE Recorded ROLL C COUNCIL MEMBER	N & DAVIDATION OF THE PROPERTY	etary to sent Coarter	o the calenda	Counc	ROLARK SCHWARTZ SHACKLETON OTE A.B. — A CERTIFICA	TION F		RD	Ę	WINTER esent, not voting Date COUNCIL MEMBER	JAYE	J		A.B.
CRAWFORD JARVIS KANE Litem or ACTION VOICE Recorded ROLL C COUNCIL MEMBER CHMN. CLARKE	N & DAVIDATION OF THE PROPERTY	etary to sent Coarter	o the calenda	Counc	ROLARK SCHWARTZ SHACKLETON OF A.B. — A CERTIFICA COUNCIL MEMBER MASON	TION F		RD	Ę	WINTER esent, not voting Date COUNCIL MEMBER SPAULDING	JAYE	/NAY		A.B.
CRAWFORD JARVIS KANE Litem or ACTION VOICE Recorded Recorded COUNCIL MEMBER CHMN. CLARKE SMITH. JR.	N & DAVIDATION OF THE PROPERTY	etary to sent Coarter	o the calenda	Counc	ROLARK SCHWARTZ SHACKLETON OR A.B. — A CERTIFICA COUNCIL MEMBER MASON RAY	TION F		RD	Ę	COUNCIL MEMBER SPAULDING WILSON	JAYE	JNAY) N.V.	A. 8.
CRAWFORD JARVIS KANE Litem or ACTION VOICE Recorded Recorded COUNCIL MEMBER CHMN. CLARKE SMITH. JR. CRAWFORD	N & DAVIDATION OF THE PROPERTY	etary to sent Coarter	o the calenda	Counc	ROLARK SCHWARTZ SHACKLETON OTE A.B. — A CERTIFICA COUNCIL MEMBER MASON RAY ROLARK	TION F		RD	Ę	COUNCIL MEMBER SPAULDING WILSON	JAYE	NAY	N.V.	A.B.

CERTIFICATION RECORD